

# Wilderness Trails Owners Association Finance Committee Meeting – 10/7/2020

Location: Sandi's house at 6:30 PM

**Attendees:** Rachel Kelly, Sandi Aubuchon, Joanne Moon, Denise Keller, John Barhydt

## Agenda:

- Introductions

### Confidentiality Agreement

Confidentiality agreements were signed to safeguard individual homeowners account information during the audit.

- John attended the meeting and shared his insight into what the community would like to see as the outcome of the Financial/Reconciliation Committee process. Two volunteers were unsure of meeting indoors and asked John to attend for them. After discussing the process outlined by the committee, John felt his time and talents would be best used by volunteering his time with the bylaws committee. This leaves the committee with 2 volunteer openings to achieve their goals as requested by the community. Sandi will be reaching out to community members to see who may be interested in joining the committee. Interested residents are encouraged to reach out to any board members if they would like to volunteer their time.

### Overview of the current process

- Cash ledger reconciliation
  - Each committee member was distributed a cash ledger reconciliation pack which included one year of Jefferson bank statements to compare against the QuickBooks entries and will report any anomalies to the committee.

## Next Steps

- Trash/snow/mowing distribution reconciliation
- Cash flow report generation

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Next meeting will be announced when the committee has completed the first step and more volunteers are identified.